



Paid: \_\_\_\_\_

Bartender: \_\_\_\_\_

Caterer: \_\_\_\_\_

Drink Package: \_\_\_\_\_

Event Date: \_\_\_\_\_ Type of Event: \_\_\_\_\_

I, \_\_\_\_\_ agrees to all of the responsibilities of renting Game Time Event Center and will be responsible for any of the agreements broken.

- You may not have any type of glitter or confetti in the event center. **There will be a \$200 charge if we find any type of confetti in the Event Center.** This includes balloon confetti, any type of decoration that has small pieces that might cause a mess.
- All food and drink decisions need to be made at least a week prior to the event date. No Exceptions!
- The \$300 covers 4 hours of your party. If you're over the 4-hour deadline, you will be charged an addition \$50 every hour over.
- The \$100 deposit is due at the time of signing this contract, it is **non-refundable**.
- If it is an underage event held in the Event Center, there will be a surcharge of \$100.
- You may not have any other caterer cater your event other than CityWide Caterers due to other signed contracts by Game Time Event Center.
- You may not bring in any alcohol into the Event Center. If we find someone has brought in alcohol or any other illegal substances, it will be confiscated and you will be fined a minimum of \$40.
- The bartender is allowed to stop serving drinks if they feel it is needed.
- Your party must stay in the Event Center during the time of your event, you may not go upstairs and get food and/or drinks from the Sports Bar.
- You are responsible for anything that is broken or damaged during your time of the event. There must be a credit card on file for any unexpected damages or fees, you will not be charged until notified by Game Time Event Center Staff Member.
- You may not collect money at the door from your guests.
- No private entertainers or private performers will be allowed at any time. If there is suspicious activity of any sort, Event Center Manager has permission to end event.
- There may not be any parties for anyone under the age of 18. Guest under the age of 18 are welcome with supervision of parent and/or guardian.
- Before you leave the Event Center after your event it must be as presentable as before your event.
- Bartender fees, catering fees, additional hours, etc. must be paid before you leave the event center. All checks make payable to Mike Robbins.

**Cash and Checks only.**

Sign Event Host: \_\_\_\_\_ Date: \_\_\_\_\_